

# Aylesford Parish Council

## Policy & Resources Committee

### Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 2 July 2024

**Present:** Councillors Sullivan (Chairman), Balcombe, Mrs Birkbeck, Craig, Ms Dorrington, Fuller, Mrs Gadd, Gledhill, Mrs Ogun, Rillie, Sharp, Shelley and Smith.

**In Attendance:** Melanie Randall (Clerk)

**Apologies:** Councillor Chapman, Mrs Eves, Ms Oyewusi, Ludlow and Walker.

\*\*\*\*\*

#### 1. Apologies for Absence

Apologies of Absence from Councillor Chapman, Mrs Eves, Ms Oyewusi, Ludlow and Walker were received, and the reason for absence agreed.

#### 2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

#### 3. Minutes of the last meeting held on 4 June 2024

It was **Agreed** that the Minutes from the meeting held on 4 June 2024 be approved as a correct record and be signed.

#### 4. Any Matters Arising from the last Minutes

There were no Matters Arising

#### 5. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Balcombe proposed and Councillor Mrs Gadd Seconded and it was **Resolved** that 31 payments totalling £23,920.08 be made.

#### 6. Finance Advisory Sub Committee

There was no meeting in May of this committee due to the consolidation of meetings for 2024/25, which take effect from June 2024.

## **7. KALC**

The minutes of the Tonbridge & Malling Area Committee meeting held on 18 April 2024 were noted. **Noted**

## **8. TMBC/Parish Partnership Panel Meeting**

There was no update, the next meeting is scheduled for 29 August 2024. **Noted**

## **9. Council Vacancies**

There is one vacancy for Eccles Ward.

## **10. To review the contract renewal for the Parish Office Computer Maintenance and Support Services**

The Clerk explained that the council has a three-year contract and the renewal is for another three years. There is an increase in hourly fee, from £52.00 to £55.00.

It was Resolved to proceed with the contract. **Closed**

## **11. Any Other Correspondence**

There was no Other Correspondence.

## **12. Duration of Meeting**

7:46pm to 7:50pm